**V2 Reminder of invitation to an orientation session**

**Reminder of invitation to an advising session at (Name der AI)**

Dear Ms      ,

Dear Mr      ,

Pursuant to the Gesetz über die Integration der ausländischen Bevölkerung (IntG: Act on the Integration of the Foreign Population) of the Canton of Bern, the contact office for integration matters (Name der Ansprechstelle) has been requested to furnish you with information and advice, to enable you to settle into Switzerland and feel at ease here as quickly as possible.

*((Option 1, falls die 1. Einladung per Brief erfolgte))* Perhaps you overlooked or did not receive our letter of (Datum).

*((Option 2, falls der Termin mündlich vereinbart wurde und in der Folge nicht wahrgenommen wurde))* You did not come to the advising session scheduled for (Datum).

Your attendance at this session is required under the Act on the Integration of the Foreign Population (IntG, art. 6).

During the advising session, we will talk about language, children, school and employment. We will furnish you with information about language course offerings and assist you to navigate within daily life in Switzerland.

Your permit cannot be issued until you have attended this advising session.

We therefore request that you come to our offices **at** **(Uhrzeit) at** **(Datum)** for the personal advising session. If you will be unable to attend at that time, please contact us without delay by telephone at (Telefonnummer) to schedule another appointment.

If you fail to attend the session, we are required to forward your file to the (zuständige Migrationsbehörde).

We look forward to meeting you and would be happy to answer any further questions you might have.

Yours sincerely,

(Name der AI)

cc:

(zuständige Migrationsbehörde)